

MINUTES  
SCHOOL SITE COUNCIL  
ORINDA INTERMEDIATE SCHOOL  
Thursday, September 8, 2022

**Attendees:** Stacy Wayne, Jess Essner (PC co-treasurer), Libby Sagara, Megan Natal, Joanna Wagner, Ron Keller, Jen McKenzie, Anny Lackey, Suzy Kisch, Karen Ursino, Megan Natal, Bruce Giron

**Virtual attendees:** Christina Lorenzo, Jen Kamal, Alicia Keenan, Antione Pickett

**Call to order:** 3:50

**Secretary:** Karen Ursino

### **Welcome and Introductions**

(Stacy) Introduced new members and explained the function of the OIS Site Council (SSCC). The main function for the first few meetings will be to develop a new SPSA (see below for details/explanation).

### **Review and Discussion of SSCC Materials/Bylaws/Roles**

(Stacy) Reviewed the structure of the OIS SSCC and the changes in membership /bylaws from last year. Site Council must have:

- 14 members, 7 parents/7 staff
- 7 parents - PC president and treasurer, DEI chair are automatic members
- 7 staff - 4 teachers, 1 non teacher, principal and assistant principal

### **Selection of SSCC Officers**

- Karen Ursino will be secretary
- Joanna Wagner will be chairperson

### **Budget Subcommittee**

(Jess Essner) Last years' books were closed, no changes to the budget

### **Staffing update**

(Stacy) We are fully staffed except for a campus supervisor

### **Construction update**

(Stacy)

- The wellness center will house counselors and a wellness room, office staff, admin and a teacher workroom
- The 30s will be converted back into classrooms when the wellness center is finished - probably art and drama will be moved into those rooms
- Lead paint was found in the breezeway roofing so it's taking longer to get it reopened (October hopefully)
- August 2023 is when all construction is expected to be done

## **Academy update**

(Stacy) All Orinda schools get out early Wednesday for teacher planning and staff training. Because we were changing the schedule, we switched from one 30-minute advisory to two 30-minute academy sessions. Some of these sessions will be used in the same way advisory was used last year (see SEL/Charac.Ed below for more detail)

(Megan) Academy is an intervention time - there is quiet study hall, enrichment, reteach intervention, etc.

- students like having a choice of where to go
- rollout is going well, this is the first week
- (Stacy) Bruce Giron had experience with Miramonte's academy, so his knowledge has been helpful.
- (Stacy) Flexisched is our system for setting up the enrichment/intervention sessions and taking attendance. (Megan) students select their academy sessions on Mondays from 7:30am-9am (Stacy) this may not be ideal timing, but we will see how it goes before making any changes.
- Teacher Feedback:
  - (Stacy) Went to two math classrooms and witnessed productive students
  - (Anny) PE department felt like it really helped students and now they will not be trying to make up anything between classes or during brunch/lunch
  - (Karen) library offered Google Docs formatting and peer collaboration
  - (Suzy) CORE - had former students come in, but all students were all there to get work done
  - (Ron) was going to teach how to make gifs, but there were computer difficulties. Thursday he showed a NBC video with a quiz which went well.
- (Libby) Are there limits to how many students are in each class, especially for targeted intervention? (Stacy) yes. Flexisched lets teachers limit the number of students coming to their room, which can be different for each academy session. The departments have a formula so that there are enough available seats for all students at OIS.

## **Technology Update**

(Stacy) AERIES is the new student information system. It was a slow roll out at the beginning of the year but it has been going well overall.

## **Single Plan for Student Achievement /District Goals (SPSA)**

Site plan (Stacy) - There are new district goals (called LCAP) and we will now align site goals to that. The site plan is supposed to help focus the budget (how we spend money).

You can see previous versions of LCAP at

[https://www.orindaschools.org/pf4/cms2/view\\_page?d=x&group\\_id=1517645276612&vdid=8i20pd9j1s2s5244](https://www.orindaschools.org/pf4/cms2/view_page?d=x&group_id=1517645276612&vdid=8i20pd9j1s2s5244)

Previous OIS SPSA at

<https://ois-orinda-ca.schoolloop.com/file/1500178972548/1346923074022/6172030262814179590.pdf>

- Site plan (SPSA) needs to be presented at a board meeting in November.
- Staff at Wednesday's meeting started a jamboard to add ideas for site goals.
- The site council also needs to brainstorm ideas and action items (review the previous one to help generate ideas)
  - Jamboard for Site Council: (please continue to add ideas throughout the coming month - there is a 'sticky note' feature on the left hand side of the Jamboard)
   
<https://jamboard.google.com/d/1iR5QeESVSbAgkt1ZMRN8D9IhPJyZFoJW6QU1TJ6i2iE/viewer?f=2>
- OIS admin will wordsmith the ideas into a document for Site Council to approve before November's board meeting.
- Below are some of the ideas generated by the OIS staff:
  - LCAP 1 - all learners achieving - CAASPP data/PE state standards/other data will be used to show we have achieved
    - Teachers visiting each others classroom to look at practices
    - New textbooks
    - Audio options for texts and books
  - LCAP 2- SEL goals -
    - Lunch clubs
    - WEB program
    - Connecting to custodial staff
    - Showcase student work (art, writing)
    - Citizenship awards
    - SEL groups during academy
  - LCAP 3 - highly qualified staff- professional development, collaboration
- There was a brief discussion about how CAASPP results tie into the goals. Looking at the data will help determine which areas need additional support so action items can be developed. The state requires 95% of a school's student population to test. In 21-22, OIS had ~97-98%

### **DEI/SEL/Character Ed**

(Stacy)

- Leadership team met with Dr. Lori Watson about her professional development workshop 'Race Work'. Her training will be offered again for all Lamorinda schools.
- Student led SLAM is a DEI program
- Speak Up Be Safe - this program stopped after 2016, but it is returning in October for 6th grade CORE, parents will have an opt-out form. It covers: internet safety, abuse and more
- OIS is state mandated to provide suicide prevention training - staff first and then students. Like last year, counselors will use Academy to direct this conversation.
- Some Academy sessions will be used by the counselors and the admin to lead SEL and Character Ed topics throughout the year, just like advisory was used last year. Because we have two Academy sessions per week, there will still be plenty of sessions available for schoolwork intervention.

### **Future Meetings**

Future dates were agreed upon. They are:

Oct.13

Dec 1

Jan 19

Feb 16

Mar 23

Apr 27

May 11

**Meeting was adjourned at 5:04**